



Governance Statement for the Governing Board of the Nebula Federation

The Nebula Federation consists of six schools: - Frettenham Primary School, Hainford C of E Primary School, Horsford C of E Primary School, Old Catton C of E Junior School, St Faiths' C of E Primary School and White Woman Lane Junior School.

In accordance with the Government's requirement for all governing boards, the three core strategic functions of the Nebula Federation Governing Board are:

- 1.** Ensuring clarity of vision, ethos and strategic direction;
- 2.** Holding the Executive Headteacher to account for the educational performance of the schools and their pupils;
- 3.** Overseeing the financial performance of the school and making sure its money is well spent.

Governance arrangements

The Governing Body of the Nebula Federation is made up as follows: -

- 1 Authority Governor
- 7 Co-opted Governors
- 1 Head Teacher Governor
- 1 Staff Governor
- 2 Parent Governors
- 4 Foundation Governors

Co-opted governors are appointed by the Governing Board and are people who have the skills required to contribute to the effective governance and success of the school.

There are also four Associate Members appointed for their roles within the schools.

The Full Governing Board (FGB) meets twice each term. In addition, there are three committees: -

Finance and General Purposes to consider and recommend actions to the full Board concerning resources, finance, the school buildings and grounds. This includes financial policy, planning, monitoring and the maintenance and development of the premises and grounds, Health and Safety and staffing.

Curriculum and Standards to consider curriculum planning and delivery, assessment and improvement and engagement with stakeholders.

Ethos to consider the Christian ethos, distinctiveness and SIAMS Inspection of the C of E schools and wellbeing of pupils and staff across all schools.

Membership of committees is decided at the last full Governing Board meeting of the academic year. There is also a Pay committee which usually meets annually following completion of the teaching staff performance management cycle.

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| | <p>Some governors have an area of special interest which contributes to the effective governor monitoring.</p> <p>A list of types of governors and terms of office is included in Appendix A.</p> |
| Attendance record of governors | <p>Details of individual governors' attendance at meetings are included in Appendix B.</p> |
| The work that we have done in our committees and in the governing body | <p>The Governing Board has worked to support the staff and schools of the Nebula Federation during the pandemic. During the second half of the academic year we adjusted our style of governance as directed by local and national bodies, to ensure whilst not putting demands on the senior leadership team pupils and staff were kept safe. Safeguarding, welfare and risk monitoring was carried out and board meetings held remotely as and when necessary with only essential agenda items. The board fully understood the challenges the schools were facing.</p> <p>The Governing Board works in close partnership with the Executive Leadership team, Heads of School and staff to ensure that the children of the Nebula Federation receive the best education possible.</p> <p>Curriculum and Standards committee Governors have reviewed key data for all schools when available and appropriate and have received details of the interventions supporting pupils with particular needs and vulnerable groups. This committee also coordinated monitoring of selected topics by governors and of the School Improvement and Development Plan</p> |

Ethos committee

Wellbeing has moved from the Ethos Committee Agenda to the FGB meetings to ensure all Governors can be assured all is being done to support staff during this difficult time. The Committee have ensured Vision and Values are embedded and have been updated on the new RE Syllabus and intend to monitor this in the 2021/22 academic year. The Chair of this Committee is working with the Heads of School, RE Lead and Collective Worship lead at Horsford Primary on the SIAMs Self Evaluation. Governor monitoring has taken place through each School's Scrutiny Folder. Exemplars have been provided from Horsford and Old Catton Junior. Collective Worship has been monitored consistently across the schools.

Finance and General Purposes committee

There are three budgets for the six schools and this committee carries out budget setting, monitoring and revisions. The Schools Financial Value Standard (SFVS) was achieved for all schools. The committee has considered the Refresh project to provide new IT equipment within the schools. The improvement and maintenance of school buildings has also taken place throughout the year. Health and Safety Inspections were completed for all schools over the course of the year.

As well as the above committees, some governors also have specific responsibilities eg there are governors with oversight of safeguarding, SEND, Pupil Premium and Looked After Children. These governors work with senior leaders to ensure that all

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| | <p>children are safe at school and that those children with additional needs are supported.</p> <p>Policies have been reviewed and agreed in accordance with our policy timetable by the full board or committees as appropriate.</p> <p>Minutes of Governing Board and Committee meetings are public documents which are available from the school office.</p> |
| Future plans for the governors | <p>The Governing Board is working to embed a high level of governance for the benefit of the six schools working together to raise standards, including for those in vulnerable groups and to increase the opportunities for pupils.</p> <p>To support the staff and pupils during the period of COVID-19 19 and to support the development of remote learning.</p> <p>Our six schools working together demonstrate the opportunities to develop expertise, extend the professional development opportunities of staff and to benefit financially from economies of scale. We will continue, as always, this work for the benefit of all pupils.</p> |
| How you can contact the governing body | <p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors via their details on the schools’ websites.</p> <p>You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p> |

| Name | Governor Type | Term From | Term To | Roles |
|-------------------------|---------------------------------|------------------|----------------|--|
| Miss Kirsty Anatola | Associate Member | 06 Dec 2017 | 5 Dec 2021 | Associate Member |
| Mr Neil Aylott | Associate Member | 31 Jul 2019 | 30 Jul 2023 | Associate Member |
| Mrs Ashley Best-White | Executive Headteacher | | | |
| Mrs Kate Connelly | Staff governor | 30 Oct 2017 | 30 Oct 2021 | |
| Reverend Chris Engelsen | Foundation DBE or PCC Appointed | 01 Sep 2017 | 1 Sep 2021 | |
| Ms Sue Hill | Co-opted governor | 06 Dec 2017 | 5 Dec 2021 | Chair (C&S) SEND (All schools) LAC (All schools) Pupil Premium (All schools) Vulnerable groups (All schools) |
| Mrs Doreen Kelf | Co-opted governor | 02 Apr 2019 | 1 Apr 2023 | |
| Mrs Judy Leggett | Local Authority Governor | 20 Nov 2017 | 19 Nov 2021 | Chair Safeguarding (WWLOCJ) |
| Mr Peter Leggett | Co-opted governor | 14 Oct 2019 | 13 Oct 2023 | H&S (Harnser) H&S (Horsford) H&S (OCJWWL) |
| Mrs Sylvia Mak | Foundation DBE or PCC Appointed | 01 Sep 2017 | 1 Sep 2021 | H&S (OCJWWL) Governor training |
| Revd Margaret McPhee | Foundation Bishop Appointed | 01 Sep 2017 | 1 Sep 2021 | Vicechair Safeguarding (Horsford) |
| Rev Rosemary Maskell | Foundation | 28 Nov 2018 | 31 May 2020 | Ethos Committee |
| Ben Moulton | Parent governor | 06 Dec 2018 | 12 Feb 2020 | Vice Chair of Governors F&G C&S Ethos |

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|---------------------|-------------------|-------------|-------------|---|
| Mrs Nicky Pellatt | Associate Member | 06 Dec 2017 | 5 Dec 2021 | Associate Member |
| Jenni Porter | Associate Member | 06 Dec 2017 | 5 Dec 2021 | Associate Member |
| Mr Peter Spears | Co-opted governor | 06 Dec 2017 | 5 Dec 2021 | H&S (Harnser) C&S Hainford and Frettenham |
| Miss Jane Stockings | Parent governor | 09 Nov 2017 | 8 Nov 2021 | Safeguarding (Harnser) C&S Hainford and Frettenham |
| Mrs Nicola Swan | Co-opted governor | 12 Feb 2020 | 11 Feb 2024 | |
| Mr Martin White | Co-opted governor | 21 Mar 2018 | 20 Mar 2022 | PE & Sports Premium C&S WWL and Horsford |

Nebula Federation Attendance

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent, Blank = Not Required

| Governor | Governor Type | Ethos | C&S | FGB | Ethos: | FGP | C&S | FGB | Ethos | FGP | C&S | FGB | Ethos | FGP | FGB | FGB | FGB | FGB |
|-------------------------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | 11 Sep 19 | 30 Sep 19 | 14 Oct 19 | 04 Nov 19 | 14 Nov 19 | 20 Nov 19 | 05 Dec 19 | 13 Jan 20 | 16 Jan 20 | 21 Jan 20 | 12 Feb 20 | 24 Feb 20 | 05 Mar 20 | 12 May 20 | 02 Jun 20 | 01 Jul 20 | 20 Jul 20 |
| Miss Kirsty Anatola | Associate Member | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | N | Y | Y | Y | N | N | N |
| Mr Neil Aylott | Associate Member | | | | | | | | | | | | | | | | | |
| Mrs Ashley Best-White | Executive Headteacher | Y | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Mrs Kate Connelly | Staff governor | | Y | N | | | Y | Y | | | Y | Y | | | Y | Y | Y | Y |
| Reverend Chris Engelsen | Foundation DBE or PCC Appointed | N | | N | NS | | | N | Y | | | Y | N | | N | Y | Y | N |
| Ms Sue Hill | Co-opted governor | | Y | N | | | Y | Y | | | Y | Y | | | Y | Y | Y | Y |
| Mrs Doreen Kelf | Co-opted governor | | Y | Y | | | NS | Y | | | N | Y | | | Y | Y | Y | Y |
| Mrs Judy Leggett | Local Authority Governor | | Y | Y | Y | | Y | Y | | | Y | Y | Y | | Y | Y | Y | Y |
| Mr Peter Leggett | Co-opted governor | | | Y | | N | | Y | | Y | | Y | | | Y | Y | Y | Y |
| Mrs Sylvia Mak | Foundation DBE or PCC Appointed | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | N | Y | Y | Y |
| Revd Rosemary Maskell | | Y | | N | Y | | | NS | Y | | | NS | | | NS | | | |
| Revd Margaret McPhee | Foundation Bishop Appointed | Y | | N | Y | | | N | Y | | | Y | Y | | N | Y | Y | N |

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent, Blank = Not Required

| Governor | Governor Type | Ethos | C&S | FGB | Ethos: | FGP | C&S | FGB | Ethos | FGP | C&S | FGB | Ethos | FGP | FGB | FGB | FGB | FGB |
|---------------------|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | 11 Sep 19 | 30 Sep 19 | 14 Oct 19 | 04 Nov 19 | 14 Nov 19 | 20 Nov 19 | 05 Dec 19 | 13 Jan 20 | 16 Jan 20 | 21 Jan 20 | 12 Feb 20 | 24 Feb 20 | 05 Mar 20 | 12 May 20 | 02 Jun 20 | 01 Jul 20 | 20 Jul 20 |
| Mr Ben Moulton | | | | Y | | Y | | N | | N | | | | | | | | |
| Mrs Nicky Pellatt | Associate Member | Y | Y | | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| Jenni Porter | Associate Member | Y | Y | Y | N | Y | Y | Y | Y | Y | Y | Y | N | Y | Y | Y | Y | Y |
| Mr Peter Spears | Co-opted governor | | N | Y | | Y | N | N | | Y | N | Y | | Y | Y | Y | Y | Y |
| Miss Jane Stockings | Parent governor | | N | Y | | N | N | Y | | Y | N | Y | | Y | N | Y | Y | Y |
| Mrs Nicola Swan | Co-opted governor | | | | | | | | | | | | Y | | N | N | Y | Y |
| Mr Martin White | Co-opted governor | | Y | Y | | Y | Y | Y | | N | Y | Y | | Y | Y | Y | Y | Y |